

Prescott Public Library Board of Trustees Meeting

Minutes September 18, 2025

In Person: Amy Fiege, Anne Kressly, Jerry Klasen, Carissa Langer, Tasslyn Magnusson, Susan Oney, Penny Peterson.

Absent: Adam Granquist

Call to Order: Anne Kressly called the meeting to order at 6:33 pm with a roll call of Board members confirming that a quorum was present and that the meeting was in compliance with the open meeting law.

Agenda: A motion to accept the agenda for September 18 was made by Jerry Klasen and seconded by Penny Peterson and carried.

Approval of Minutes: A motion to approve August 21, 2025 Library Board was made by Jerry Klasen and seconded by Amy Fiege and carried.

Director's Report: Carissa Langer presented a Director's Report. Amy Fiege made a motion to accept, seconded by Penny Peterson and carried.

Financial Report – Library Expenditures: A list of expenditures and summary were provided. Budget continues to be slightly below projections, but Carissa reminded the board that expenses are often staggered. A motion to accept the Financial Reports was made by Tasslyn Magnusson and seconded by Penny Peterson. The motion carried.

Director's Report Highlights Included:

Programs

- 841 participants in 43 programs in August.
- Children/Teen Engagements
 - Storytime at Heart, Hands, and Mind
 - Program at butterfly migration at Freedom Park
 - New Adventures Library visits
- The Mississippi Meeting Room received 3 (3 people) reservations in August.

Library Updates

- **Trustee Training**
 - This fall, IFLS is offering a learning and networking session for trustees, "Trustee Time with IFLS Library System". There are two in-person options in Chippewa Falls and Ellsworth in October and a third virtual option in November.

Discussion/Action

- Statistics on the Summer Reading Problem

- 2025 was the highest number of participants and number of reading logs turn in – to date.
- There were 126 active programs as well as passive programs throughout the entire summer.
- The book prizes were very much appreciated by youth and adult program participants.
- Policies
 - Technology Policy discussion was held by Carissa Langer because as she went through the Launch Pad policy, realized all of the technology related policies needed to be redone.
- 2026 Library Budget
 - Preliminary budget shows a deficit. Some of this will be addressed as the City of Prescott makes decisions on the step plan for employees.
 - Amy Fiege made a motion to accept the preliminary library budget for 2026 as presented by Carissa Langer. Motion was seconded by Penny Peterson and carried.
- Library/City Hall MOU
 - Continued discussion on the proposed City/Library MOU draft.
 - Carissa received information from IFLS that suggests concerns with the budgetary language as well as other issues of clarity.
 - Carissa also will share with Theresa at the Department of Public Instruction
 - Tasslyn Magnusson and Carissa will discuss with City before next meeting and report back.
- Next Meeting
 - Tasslyn Magnusson made a motion to move the next meeting to 10/23 which was seconded by Amy Fiege.
 - Vote:
 - Yea: Anne Kressly, Carissa Langer, Tasslyn Magnusson, Susan Oney, Penny Peterson.
 - Nay: Jerry Klassen
 - The Motion Carried.

Treasurer's Report: Amy Fiege reported that there was \$4,509.11 in the Board fund.

Issues and Assignments for Next Meeting:

- Discussion – Draft agreement with City of Prescott
- Policies per the regularized schedule.

Adjourn: Tasslyn Magnusson made a motion to adjourn the meeting at 7:12 pm, seconded by Amy Fiege, the motion carried.

Respectfully submitted, Tasslyn Magnusson