

Prescott Public Library Board of Trustees Meeting

Minutes February 20, 2025

In Person: Amy Fiege, Jerry Klasen, Anne Kressly, Carissa Langer, Tasslyn Magnusson, Susan Oney,

Absent: Adam Granquist, Penny Peterson

Call to Order: Anne Kressly called the meeting to order at 6:35 pm with a roll call of Board members confirming that a quorum was present and that the meeting was in compliance with the open meeting law.

Agenda: A motion to accept the agenda for February 20, 2025 was made by Amy Fiege and seconded by Jerry Klasen and carried.

Approval of Minutes: A motion to approve January 16, 2025 Library Board was made by Amy Fiege and seconded by Susan Oney and carried.

Director's Report: Carissa Langer presented a Director's Report. Amy Fiege made a motion to accept, seconded by Tasslyn Magnusson and carried.

Highlights Included:

- 511 participants in 42 programs in January.
- Donation of Fleece Tie Blankets to the Gillette's Children's Hospital
- Storytimes:
 - Freedom Park
 - STEM Storytime at Heart, Hands, and Mind
- The Mississippi Meeting Room received 3 (10 people) reservations.

Library Updates/Program Updates

- **Review and Action on:**
 - **Update from City**
 - City is updating information about first aid policies. Carissa Langer will ask the city about NARCAN training and practices.
 - City administrator and Carissa met with Cedar Corp to discuss potential space designs/floor plan for future renovations.
 - **Hours**
 - Carissa Langer presented information about a study of hours completed by staff. No recommendations for change in hours.
 - **Grants/Interns:**
 - Carissa and Darien have submitted a grant proposal for Dollar General's Early Literacy Grant.

- Carissa is meeting with Wisconsin AHEC's Community Health Internship Program to discuss opportunities. Carissa also attended an information session on the WI DPI's LSTA funded Teen inclusive internship over the summer.
- **Library of Things:**
 - Carissa reported that staff are obtaining passes for use in the library of things.
- **Strategic Plan Update and Action**
 - Carissa Langer presented an update on plans for the 2026-2030 strategic plan, including a proposed timeline as recommended by IFLS. IFLS will assist on the focus groups and other aspects of the community survey. IFLS recommends a board strategic plan committee.
 - Amy Fiege made a motion to accept the proposed strategic plan timeline which was seconded by Susan Oney. The motion carried.
- **MORE Registration Policy**
 - Prescott City Council asked for a breakdown of the 16K fee for MORE. Carissa Langer presented material to the Board. After discussion, Tasslyn Magnusson made a motion to accept recommendation for text on the registration form. It was seconded by Jerry Klassen and the motion carried.
- **Waltco Delivery Service:**
 - IFLS notified that Waltco is closing the Chippewa Falls and Wausau terminals and ceasing service to IFLS and the WI Valley Library Service at the end of February.
- **Next Meeting Date**
 - Amy Fiege made a motion to move the March 20, 2025 meeting to March 27, 2025 which was seconded by Anne Kressley and the motion carried.
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Financial Report – Library Expenditures: A list of expenditures and summary were provided. The library began the year on budget. A motion to accept the Financial Reports was made by Jerry Klassen and seconded by Tasslyn Magnusson. The motion carried.

Treasurer's Report: Fiege reported there is a current balance of \$4,941.44 in the new Trustees Account at First National.

Issues and Assignments for Next Meeting:

Adjourn: Amy Fiege made a motion to adjourn the meeting at 7:29 pm, seconded by Susan Oney, the motion carried.

Respectfully submitted, Tasslyn Magnusson