

Prescott Public Library Board of Trustees Meeting

Minutes January 16, 2025

In Person: Amy Fiege, Adam Granquist, Jerry Klasen, Carissa Langer, Tasslyn Magnusson, Susan Oney, Penny Peterson

Absent: Anne Kressly

Call to Order: Jerry Klasen called the meeting to order at 6:33 pm with a roll call of Board members confirming that a quorum was present and that the meeting was in compliance with the open meeting law.

Agenda: A motion to accept the agenda for January 16, 2025 was made by Amy Fiege and seconded by Penny Peterson and carried.

Approval of Minutes: A motion to approve December 5, 2024 Library Board minutes with revisions was made by Penny Peterson and seconded by Amy Fiege and carried.

Director's Report: Carissa Langer presented a Director's Report. Amy Fiege made a motion to accept, seconded by Susan Oney and carried.

Highlights Included:

- 7,176 people attended 398 programs during 2024.
- The Mississippi Meeting Room received 88 reservations for a total of 395 people during 2024.
- There were 24 sessions of Tech Time for 32 people during 2024.

Library Updates/Program Updates

- *Library of Things* – Carissa has not yet had a chance to discuss with staff. Will do so and bring back to the board.
- Carissa discussed patrons from Minnesota – Adam Granquist suggested that the flexibility for patrons whose address in Minnesota is helpful and we continue to do this. More information may be available in the Annual Report.
- Questions from Jerry: What is our next area of growth for the library? Who dropped off – how many and what kind of patron – as library patrons.
- Strategic Plan
 - Reviewed elements of the strategic plan, noting that many of the goals have been met.
 - Discussion
 - Creative ways to reach out about library resources to non users.
 - What are the resources in the library that people need but don't have.
 - Waterbill – marketing.
 - Time to create new strategic plan.

- **Review and Action on Chromebook User Agreement**

- After discussion of the need to change the age from 18 to 16, the board decided to keep the age at 18 and accept all recommended changes to the policy.
- Jerry Klassen made a motion to keep the age for lending at 18 and make all recommended policy changes. It was seconded by Tasslyn Magnusson and the motion carried.

Financial Report – Library Expenditures: A list of expenditures and summary were provided. The library remains on budget, nearly 100% to budget. A motion to accept the Financial Reports was made by Penny Peterson and seconded by Amy Fiege. The motion carried.

Treasurer’s Report: Fiege reported there is a current balance of \$4,941.44 in the new Trustees Account at First National.

Issues and Assignments for Next Meeting: Discussion of Library of Things and Annual Report and information from IFLS on the strategic planning process.

Adjourn: Amy Fiege made a motion to adjourn the meeting at 7:24 pm, seconded by Adam Granquist, the motion carried.

Respectfully submitted, Tasslyn Magnusson