

Prescott Public Library Board of Trustees
Meeting Minutes October 17, 2024

In-person: Anne Kressly, Gerald Klasen, Amy Fiege, Susan Oney (arrived 6:43 p.m.), Adam Granquist, Carissa Langer (library director)

Absent: Penny Peterson, Tasslyn Magnusson

Call to Order: Anne Kressly called the meeting to order at 6:36 pm with a roll call of Board members confirming that a quorum was present and that the meeting was in compliance with the open meeting law.

Agenda: A motion to accept the agenda for October 17, 2024 was made by Granquist and seconded by Klasen and carried.

Approval of Minutes: A motion to approve the September 19, 2024 Library Board minutes was made by Fiege and seconded by Klasen and carried.

Director's Report: Langer presented the Director's Report (about September 2024). Kressly made a motion to accept, seconded by Granquist and carried.

Financial Report/Expenditures: A list of expenditures and summary were provided. Fiege made a motion to approve, seconded by Oney and carried.

Discussion/Action Items:

- Summer Reading Program Update/Report:
 - Langer presented the 2024 Summer Reading Program report. Registrations, reading logs returned and program attendance increased compared to the previous year, 2023.
- 2025 Library Budget Update:
 - Currently, the library will have an additional \$8,319 if the County Board of Supervisors approve increasing library reimbursement from 85 to 90%. Final reading is on October 22, 2024.
 - The City's general property taxes must maintain a 3-year average; therefore, they will not be decreasing the library budget by the additional 5% increase in ACT 150 funds. If the City does not maintain a 3-year average, they would not be exempt from county taxes.
 - The library board discussed which areas/line items to disperse the extra funds to (programs, circulation misc. items, technology).

Treasurers Report: Fiege reported the last outstanding check in the BMO account has been cleared. The BMO account can now be closed and the remaining balance of \$202.44 be transferred to First National Bank. Fiege reported a balance of \$4,820 in the Trustees Account at First National and \$202.44 remaining in the BMO balance.

Issues and Assignments for Next Meeting: have new Program & Outreach Coordinator, Darien, come to next meeting and share vision/goals; ideas for circulation kits.

Adjourn: Fiege made a motion to adjourn the meeting at 7:20 p.m., seconded by Klasen, the motion carried.

Respectfully submitted, Carissa Langer