

Prescott Public Library Board of Trustees Meeting

Minutes September 19, 2024

In Person: Amy Fiege, Adam Granquist, Jerry Klasen, Anne Kressly, Carissa Langer, Tasslyn Magnusson, Penny Peterson

Absent: Susan Oney

Call to Order: Anne Kressly called the meeting to order at 6:31 pm with a roll call of Board members confirming that a quorum was present and that the meeting was in compliance with the open meeting law.

Agenda: A motion to accept the agenda for September 19, 2024 was made by Amy Fiege and seconded by Jerry Klasen and carried.

Approval of Minutes: A motion to approve the August 22, 2024 Library Board minutes was made by Jerry Klasen and seconded by Adam Granquist and carried.

Director's Report: Carissa Langer presented the August 2024 Director's Report. Penny Peterson made a motion to accept, seconded by Amy Fiege and carried.

Library Updates/Program Updates - *In-person, recorded, live-virtual August 2024*

- 485 attended programs, participated in a self-directed activity and/or viewed the Library's YouTube videos in August.
 - August 2024:
 - In person events included: Gentle Yoga, Storytime, Baby Storytime, LEGO Club, Coloring & Conversation, Read with Me (therapy dog), Family Craft Hour (beaded bracelets), Teen Advisory Board (TAB), Snake Discovery, Ice Cream Social, and School Supply Spruce-up.
 - Self-directed include Hide & Seek (books-90), 1,000 Books Before Kindergarten and Summer Reading Program.
 - YouTube views are Yoga videos: 10 views
 - Outreach
 - Heart Hands & Mind Daycare
 - Storytime: 30 kids (3 classes)
 - Meeting Room & Tech Time Total meeting room reservations:
 - 32 people (6 reservations)
 - Tech Time: 2 sessions (2 people)
 - ACT 150 Funding: A motion to keep ACT 420 fund at a 70% reimbursement and increasing ACT 150 to 90% was passed. It will now go to the Pierce County Board of Supervisors.
 - Program & Outreach Coordinator: A job offer was extended to the candidate.

Financial Report – Library Expenditures: A list of expenditures and summary were provided. The library remains on budget. Penny Peterson made a motion to approve, seconded by Jerry Klasen and carried.

Discussion/Action Items

- Review of 2025 Library Budget
 - The 2025 proposed budget was reviewed and discuss. Jerry Klasen made a motion to approve the budget as proposed, seconded by Adam Granquist and the motion carries.
- ADA – There are ADA requirements due in 2027. IFLS is helping address the website questions in preparation for these changes.

Treasurer’s Report: Fiege that the trustee account has been transferred, although one check remains outstanding. Fiege reported a balance of \$4,820 in the Trustees Account at First National and \$537.44 remaining in the BMO balance.

Issues and Assignments for Next Meeting: Discussion of budget; the Summer Reading Program; Information on the new program person.

Adjourn: Amy Fiege made a motion to adjourn the meeting at 7:15pm, seconded by Penny Peterson, the motion carried.

Respectfully submitted, Tasslyn Magnusson