

## Prescott Public Library Board of Trustees Meeting

Minutes August 22, 2024

**In Person:** Amy Fiege, Jerry Klasen, Carissa Langer, Tasslyn Magnusson, Penny Peterson

**Absent:** Adam Granquist, Anne Kressly, Susan Oney

**Call to Order:** Jerry Klasen called the meeting to order at 6:40 pm with a roll call of Board members confirming that a quorum was present and that the meeting was in compliance with the open meeting law.

**Agenda:** A motion to accept the agenda for August 22, 2024 was made by Amy Fiege and seconded by Tasslyn Magnusson and carried.

**Approval of Minutes:** A motion to approve the July 18, 2024 Library Board minutes was made by Penny Peterson and seconded by Amy Fiege and carried.

**Director's Report:** Carissa Langer presented the July 2024 Director's Report. Amy Fiege made a motion to accept, seconded by Jerry Klasen and carried.

### **Library Updates/Program Updates - *In-person, recorded, live-virtual (July 2024)***

- 472 attended programs, participated in a self-directed activity and/or viewed the Library's YouTube videos in July.
  - • July 2024:
    - In person events included: Gentle Yoga, Storytime, Baby Storytime, LEGO Club, Coloring & Conversation, Read with Me (therapy dog), Family Craft Hour (CD Fish), Teen Advisory Board (TAB), Science Explorers (Strawberry DNA & Milk into plastic), and Mixed Nuts Comedy Duo.
    - Self-directed include Hide & Seek (fireworks-115 participants), 1,000 Books Before Kindergarten and Summer Reading Program.
    - YouTube views are Yoga videos: 15 views.
  - Outreach
    - Heart Hands & Mind Daycare
      - Storytime: 65 kids (3 classes)
    - Meeting Room & Tech Time Total meeting room reservations:
      - 15 people (4 reservations)
      - Tech Time: 5 sessions (6 people) (1 session=15+ minutes).
  - Library Updates
    - ACT 150 Funding: Pierce County Library Directors attended the Pierce County Personnel and Finance committee meeting to present and advocate for an increase to 100%. The committee passed a motion to increase ACT 150 to 90% and ACT 420 to 85%.

- Program & Outreach Coordinator: Our adult/youth programming position is open. It has been posted on our website, social media, IFLS email list servs, Wisconsin/Minnesota League of Municipalities, colleges, Indeed and in-library. Deadline to apply is September 6.

**Financial Report – Library Expenditures:** A list of expenditures and summary were provided. The library remains on budget. Amy Fiege made a motion to approve, seconded by Jerry Klassen and carried.

#### **Discussion/Action Items**

- Review of 2025 Library Budget
  - As long as the Act 150 is 90% - the library budget will not need any cuts.
- ADA – There are ADA requirements due in 2027.
- Prescott Days
  - Discussion suggested adding some of the “items” you can check out to the library booth.
  - Jerry Klasen planned to attend in support from 10-3.

**Treasurer’s Report:** Fiege that the trustee account has been transferred, although one check remains outstanding. Fiege reported a balance of \$4,820 in the Trustees Account at First National and \$537.44 remaining in the BMO balance.

**Issues and Assignments for Next Meeting:** Discussion of budget.

**Adjourn:** Penny Peterson made a motion to adjourn the meeting at 7:40pm, seconded by Jerry Klasen, the motion carried.

Respectfully submitted, Tasslyn Magnusson