

Prescott Public Library Board of Trustees Meeting

Minutes April 18, 2024

In Person: Amy Fiege, Jerry Klasen, Anne Kressly, Carissa Langer, Tasslyn Magnusson, Susan Oney, Penny Peterson

Absent: Adam Granquist

Call to Order: Anne Kressly called the meeting to order at 6:36 pm with a roll call of Board members confirming that a quorum was present and that the was in compliance with the open meeting law.

Agenda: A motion to accept the agenda for April 18, 2024 was made by Amy Fiege and seconded by Susan Oney and carried.

Approval of Minutes: A motion to approve the March 21, 2024 Library Board minutes was made by Penny Peterson and seconded by Jerry Klasen and carried.

Director's Report: Carissa Langer presented the Director's Report. Amy Fiege made a motion to accept, seconded by Susan Oney and the motion carried.

Library Updates/Program Updates - *In-person, recorded, live-virtual (March 2024)*

- 729 attended programs, participated in a self-directed activity and/or viewed the Library's YouTube videos in March.
 - In person events included: Gentle Yoga, Storytime, LEGO Club, Coloring & Conversation, Read with Me (therapy dog), Jigsaw Puzzle Contest, Craft Hour (sock bunnies), Storytime at Freedom Park, Author Visit with Sara DeLuca and the Teen Advisory Board (TAB).
 - Self-directed include Hide & Seek (tulips-120 participants), 1,000 Books Before Kindergarten, add your own (Tiny Art Show-153 participants) and the Peeps Diorama Contest.
 - YouTube views are Yoga videos: 41 views.
 - Peeps Diorama Contest is in partnership with Community Ed. We had 33 Peep dioramas and 135 votes for the People's Choice.
 - Craft Hour (sock bunnies): 40 attendees
- Library Updates Space Updates/projects: Staff added shelf liners to the bottom library shelves (to prevent books from sliding to back).
- Summer Kickoff: May 30 from 4:00 to 6:00 p.m. at the Library. The plan is to have it outside but in case of inclement weather, it will be moved inside. Sent our information and registration to businesses/groups and submitted the special event permit to the City. Summer Reading Program (SRP): Sign up starts May 30 at the Summer Kickoff. This year's theme is "Adventure Begins at the Library". We will be purchasing SRP prize books for those who complete the reading logs. Individuals who complete their reading logs will also be entered into raffle drawing for prizes.

Strategic Plan: The library board reviewed the Strategic Plan.

Financial Report – Library Expenditures: A list of expenditures and summary were provided. Penny Peterson made a motion to approve, seconded by Amy Fiege and the motion carried.

Treasurer’s Report: Fiege reported a balance of \$5,441.89 in the Trustees Account. Carissa and Amy shared some details about research regarding moving the account.

Issues and Assignments for Next Meeting: Review the strategic plan – in particular look at the Monthly/Quarterly emails and information from Carissa on the question of the Friends of the Library.

Adjourn: Amy Fiege made a motion to adjourn the meeting at 7:26pm, seconded by Jerry Klasen, the motion carried.

Respectfully submitted, Tasslyn Magnusson