

Prescott Public Library Board of Trustees Meeting

Minutes March 21, 2024

In Person: Amy Fiege, Anne Kressly, Carissa Langer, Tasslyn Magnusson, Penny Peterson

Absent: Pat Knox, Jerry Klasen, Susan Oney

Call to Order: Anne Kressly called the meeting to order at 6:33 pm with a roll call of Board members confirming that a quorum was present and that the was in compliance with the open meeting law.

Agenda: A motion to accept the agenda for March 21, 2024, was made by Tasslyn Magnusson and seconded by Amy Fiege and carried.

Approval of Minutes: A motion to approve the Feb 15, 2024, Library Board minutes was made by Penny Peterson and seconded by Tasslyn Magnusson and carried.

Director's Report: Carissa Langer presented the Director's Report. Amy Fiege made a motion to accept, seconded by Penny Peterson and the motion carried.

Library Updates/Program Updates - *In-person, recorded, live-virtual (February 2024)*

- 470 attended programs, participated in a self-directed activity or watched a recorded program in February.
 - In person events included: Storytime, LEGO Club, Coloring & Conversation, Gentle Yoga, Family Craft Hour (friendship bracelets), Teen Advisory Board (TAB) Party, Read with Me (Cali the therapy dog), Library Hacks for Homeschool Learning, Blind Date with a Book, Animal Olympics and Name that Theme (music Trivia).
 - Self-directed include Hide & Seeks (rabbits), 1,000 Books Before Kindergarten, add your own (pick your favorite season trees).
 - Virtual programs are our recorded yoga videos on YouTube.
- Shelf signs are in and have been put up.
- *Valentine's Day:* Two library staff members set up a Valentine's Day table full of treats and apple cider for patrons. As a result, there were five new patron registrations.
- *Annual Report and County Funding:* The Annual Report for 2023 has been submitted to the Wisconsin Department of Public Instruction. The ACT 150 and ACT 420 requests for 2025 have been sent to Pierce and St. Croix Counties, respectively.
- *Library of Things:* In addition to snowshoes, snow tubes and pickleball kits, we have recently added puzzles, a cornhole game set and fishing poles to the collection.

Financial Report – Library Expenditures: A list of expenditures and summary were provided. Amy Fiege made a motion to approve, seconded by Tasslyn Magnusson and the motion carried.

Review of Behavior Policy and Child Safety Policy. Board reviewed both policies. Penny Peterson made a motion to accept the Behavior Policy as written which was seconded by Amy Fiege and the motion carried. Amy Fiege made a motion to accept the Child Safety Policy which was seconded by Tasslyn Magnusson and the motion carried.

Treasurer's Report: Fiege reported a balance of \$5,441.89 in the Trustees Account. Carissa and Amy shared some details about the moving of the account to the new bank. They will continue to research.

Issues and Assignments for Next Meeting: Review the strategic plan.

Adjourn: Amy Fiege made a motion to adjourn the meeting at 7:26pm, seconded by Penny Peterson, the motion carried.

Respectfully submitted, Tasslyn Magnusson