

## Prescott Public Library Board of Trustees Meeting

Minutes January 18, 2024

**In Person:** Amy Fiege, Carissa Langer, Tasslyn Magnusson, Susan Oney, Penny Peterson

**Absent:** Jerry Klasen, Pat Knox, Anne Kressly

**Call to Order:** Penny Peterson called the meeting to order at 6:31 pm with a roll call of Board members confirming that a quorum was present and that the was in compliance with the open meeting law.

**Agenda:** A motion to accept the agenda for January 18, 2024, was made by Amy Fiege and seconded by Susan Oney and carried.

**Approval of Minutes:** A motion to approve the December 1, 2023, Library Board minutes with the addition of a link with library closed dates was made by Penny Peterson and seconded by Susan Oney and carried.

**Director's Report:** Carissa Langer presented the Director's Report. Amy Fiege made a motion to accept, seconded by Susan Oney and the motion carried.

### **Library Updates/Program Updates - *In-person, recorded, live-virtual (December 2023)***

- 362 attended programs, participated in a self-directed activity or joined us virtually for a program in December.
  - In person events included: Storytime, LEGO Club, Build Crew, Coloring & Conversation, Gentle Yoga, Family Craft Hour (Decorate Gingerbread houses), Teen Advisory Board (TAB) Party, Read with Me (Cali the therapy dog), Family Photo Booth, Wrapping Workshop.
  - Self-directed include Hide & Seeks (snowmen), 1,000 Books Before Kindergarten, add your own (choose your own story) and the Gingerbread House Contest.
  - Virtual programs are recorded yoga videos on YouTube.
- Collaborations/outreach include:
  - Prescott High School: library class came to visit the library
- Preliminary 2023 Report: Carissa Langer presented some initial data from the 2023 Annual Report. There was a brief discussion of the fact that visits to the library has been increasing but materials lending a small decrease.

**Financial Report – Library Expenditures:** A list of expenditures and summary were provided. Yoga continues to take up programming budget but is also one of the most popular programs. Tasslyn Magnusson made a motion to approve, seconded by Amy Fiege and the motion carried.

**Review and Action of Library Board Structure/By-Laws and Emergency Library Closing Policy:** Both were reviewed. No action needed.

**Treasurer's Report:** Fiege reported a balance of \$5,583.20 in the Trustees Account.

**Issues and Assignments for Next Meeting:** Review Annual Report and Behavior Policies.

**Adjourn:** Penny Peterson made a motion to adjourn the meeting at 7:14pm, seconded by Susan Oney, the motion carried.

Respectfully submitted, Tasslyn Magnusson