

Prescott Public Library Board of Trustees

Meeting Minutes July 20, 2023

In Person: Amy Fiege, Jerry Klasen, Anne Kressly, Carissa Langer, Tasslyn Magnusson, Penny Peterson

Absent: Pat Knox, Susan Oney

Call to Order: Anne Kressly, called the meeting to order at 6:35pm with a roll call of Board members confirming that a quorum was present. This meeting is in compliance with the open meeting law.

Agenda: A motion to accept the agenda for July 20, 2023 was made by Jerry Klasen, seconded by Amy Fiege, and carried.

Approval of Minutes: A motion to approve the June 15, 2023 Library Board minutes was made by Jerry Klasen, seconded by Tasslyn Magnusson, and carried.

Directors Report

Program Updates

In-person, recorded, live-virtual

- 800 attended programs, participated in a self-directed activity or joined us virtually for a program in June.
 - June 2023:
 - In person events included: Summer Kickoff Celebration (150-200 people), Storytime, LEGO Club, Build Crew, Coloring & Conversation, Gentle Yoga, Family Craft Hour (duct tape wallets), Teen Advisory Board (TAB), Family game night, International Taste Test, Books & Benches and Books & Brownies book club.
 - Self-directed include add-Your-own (color walk), Hide & Seeks (suns), Beanstack reading challenges (10 to Try, Travel Time and 1,000 Books Before Kindergarten) and the Summer Reading Program.
 - Summer Reading Program registrations to-date: 243
 - Virtual programs is our recorded yoga videos on YouTube.
 - Collaborations/outreach include:
 - CVTC – offer GED/HSED classes here at the library 1x/week during the fall/winter and will be here 2x this summer.
 - WI Job Center – offer resume, job search, etc. every 3rd Thursday.
 - Heart Hands and Mind Daycare – reading to classes 1-2x/month. In June, Sam read to 55 kids.
 - Freedom Park, Phipps Center and WI DNR – Books & Benches

Library Updates

- **Grants:** Pierce County Public Health and Prescott Foundation grants were not approved. River Falls Allina Health would like to fund our project. I have applied for Allina Health's grant. They suggested to double our request to be able to add more to our recreational library.

- **Wisconsin Trustee Training Week 2023:** August 21-25, 12-1 p.m. each day. All webinars will be recorded.
- **Shelving Update:** We will be moving forward with an install week of September 11 or 18.
- **City Staff Picnic:** 7/13

Directors Report:

A motion to approve the Director's Report was made by Amy Fiege, seconded by Penny Peterson put to board to vote, the motion passed unanimously, and carried.

Financial Report – Library Expenditures:

A motion to approve the financial report was made by Penny Peterson and seconded by Jerry Klasen, put to board to vote, the motion passed unanimously, and carried.

Review and Action on Meeting Room Policy

After discussion, a motion was made to approve with links and additions by Penny Peterson. The motion was seconded by Amy Fiege, put to board to vote, the motion passed unanimously, and carried.

Review and Action on the Internet Computer Use Policy

After discussion, Penny Peterson made a motion to table the policy for further discussion at the August meeting. The motion was seconded by Jerry Klassen, put to board to vote, the motion passed unanimously, and carried.

Discussion – Library Director's Performance Review - No action needed.

The City of Prescott's schedule for a review is in July and August. Tasslyn Magnusson, Jerry Klasen, and Penny Peterson are available for action, if action is needed prior to the August Board meeting.

Treasurers Report:

Amy Fiege reported that there was a balance of \$4,833.20.

Issues and Assignments for next Library Board Meeting – August 17, 2023

- Review of Internet Computer Use Policy
- Budget
- Shelving Project Update – move schedule

Adjourn:

A motion to adjourn the meeting at 7:45 pm was made by Jerry Klasen, seconded by Amy Fiege, put to board to vote, the motion passed unanimously, and carried.

Next Meeting: Thursday, August 17, 2023 6:30 p.m.

Respectfully Submitted Tasslyn Magnusson