

Prescott Public Library Board of Trustees Meeting Minutes September 16, 2021

Online Meeting via Zoom, Present: Ann Kressly, Jerry Klasen, Carissa Langer, Erin Kosmalski, Amy Fiege, Penny Peterson, Susan Oney
Absent: Pat Knox

Call to Order: Ann Kressly called the meeting to order at 6:33pm with a roll call of Board members confirming that a quorum was present. This meeting is in compliance with the open meeting law.

Agenda: A motion to accept the agenda for September 16, 2021 was made by Penny Peterson, seconded by, Amy Fiege, and carried.

Approval of Minutes:

A motion to approve the July 29, 2021 Library Board minutes was made by Amy Fiege, seconded by, Erin Kosmalski, and carried.

Public Comment:

- The Library Board will receive public comments on any issue not related to agenda items. Discussion by board members may take place but no action will be taken on any item raised. No public comments as no one outside of the board joined the meeting.

Prescott Public Library
Director's Report
September 16, 2021

Library Statistics

2021	June	July	August
Total Circulation (Checkouts & Renewals)	3,958	4,013	3,717
Checkins	2,243	3,166	2,896
OverDrive & Freading Checkouts	696	793	769
Pharos Internet Management	44	52	69
Curbside Interactions	136	35	26
Door Count	1,502	1,695	1,777
Wireless Sessions	521	493	541
Website Visits	2,867	2,074	2,069
New Patrons	25	19	11
New Items	144	193	178

Program Updates

July/August 2021 Programming Statistics

Programs (in-person, recorded, virtual)	# of People (in-person)	Views on YouTube
Virtual Yoga (July – 7 YouTube videos)		40
Virtual Yoga (Aug. – 9 YouTube videos)		48
Storytime (5 story times)	41	
Sustainable Safari	69	
Crafternoon (2)	27	
Summer Park Program (Comm. Ed)	2	
Wildlife Science Center (Raptors)	63	
Magic of Isaiah	67	

Self-Directed Programs

- 1,000 Books Before Kindergarten (as of Sept. 13)
 - Number currently enrolled: 29
 - Kids who entered kindergarten this fall were removed
 - Number of registrations in 2021: 19
 - Number of kids who completed program in 2021: 2

Website Page Views (for the library's Program page): 211

Library Updates

Hours: Library resumed regular hours in September. Mon-Thurs 10:00 a.m.-8:00 p.m., Fri 10:00 a.m.-6:00 p.m. and Sat 10:00 a.m.-2:00 p.m.

Directors Report:

A motion to approve the Director's Report was made by Amy Fiege, seconded by Erin Kosmalski, put to board to vote, the motion passed unanimously, and carried.

Financial Report:

A motion to approve the presented paid bills was made by Erin Kosmalski, seconded by Amy Fiege, put to board to vote, the motion passed unanimously, and carried.

Review and action on job descriptions: A motion to approve the presented job descriptions was made by Penny Peterson, seconded by Erin Kosmalski, put to board to vote, the motion passed unanimously, and carried.

Review and action on library budget: Library director presented 2022 budget

Review and action on full-time programmer position: Board had discussion on converting the programmer position from part time to a full-time position.

*A motion to approve the presented 2022 budget proposal, including wages, with the upgrade from part-time to full-time programmer position included in the 2022 budget, was made by Jerry Klasen, seconded by Susan Oney, put to board to vote, the motion passed unanimously, and carried.

Treasurers Report: \$4,038.61

Issues and assignments for October 21, 2021 Board meeting:

Budget Update

Summer Reading Program Report summer 2021 update

Updated Covid plan

Adjourn: A motion to adjourn the meeting at 7:12 pm was made by Jerry Klasen, seconded by Amy Fiege, put to board to vote, the motion passed unanimously, and carried.

Next Meeting: Thursday, October 21, 2021, 6:30 p.m.

Respectfully Submitted,
Susan Oney

