

Prescott Public Library Board of Trustees Meeting Minutes July 29, 2021

Online Meeting via Zoom, Present: Jerry Klasen, Carissa Langer, Erin Kosmalski, Amy Fiege, Penny Peterson, Susan Oney
Absent: Ann Kressly, Pat Knox

Call to Order: Jerry Klasen called the meeting to order at 6:30pm with a roll call of Board members confirming that a quorum was present. This meeting is in compliance with the open meeting law.

Agenda: A motion to accept the agenda for July 29, 2021 was made by Erin Kosmalski, seconded by, Amy Fiege, and carried.

Approval of Minutes:

A motion to approve the May 20, 2021 Library Board minutes was made by Amy Fiege, seconded by, Erin Kosmalski, and carried.

Public Comment:

- The Library Board will receive public comments on any issue not related to agenda items. Discussion by board members may take place but no action will be taken on any item raised. No public comments as no one outside of the board joined the meeting.

Prescott Public Library Director's Report July 29, 2021

Library Statistics

2021	March	April	May	June
Total Circulation (Checkouts & Renewals)	2,741	2,834	2,206	3,958
Checkins	1,939	1,910	1,629	2,243
OverDrive & Freading Checkouts	958	824	718	696
Pharos Internet Management	34	26	44	44
Curbside Interactions	412	393	288	136
# of people for in-person appointments	148	148	153	n/a
Door Count				1,502
Wireless Sessions	526	757	518	521
Website Visits	3,407	3,141	2,342	2,867
New Patrons	8	5	5	25
New Items	134	210	214	144

Phone Calls		
	# of Calls*	Total Minutes
March 24-April 23	929	1,420
April 26-May 24	705	1,152
May 25-June 23	522	927

*Includes incoming, outgoing and missed phone calls

Program Updates

May/June 2021 Programming Statistics

Programs (in-person, recorded, virtual)	# of People (in-person)	Views on YouTube
Virtual Yoga (May – 9 YouTube videos)		63
Virtual Yoga (June – 9 YouTube videos)		62
Storytime (June – 2 story times)	11	
Books & Benches Storytime (at Freedom Park)	41	
Crafternoon (1)	9	
The Creature Teacher (Tom Peterson)	28	

Self-Directed Programs

- Virtual Nature Photo Contest (for Teens & Adults):
- Stuffed Animal Sleepover:
- 1,000 Books Before Kindergarten (Relaunched April 5th)
 - Number currently enrolled: **51**
 - Number of registrations in 2021: **19**
 - Number of completions in 2021: **1**

Website Page Views (for the library's Program page)

- May: 187
- June: 677

Summer Reading Program

- Number of current registrations: 101

Library Updates

Grants: The library has been awarded the full amount (\$400) for the Read Africa: Books for Wisconsin Libraries grant offered by UW-Madison's African Studies Program. I have also applied for a grant opportunity to receive funding for assisting with sharing COVID-19 messages to our community.

WI Trustee Training Week: is set for August 23-27. Sponsored by all 16 public library systems, the annual Trustee Training Week offers a one-hour webinar each day of the week on a topic of interest to public library trustees and administrators. Presentation topics range from succession planning to ethics to leadership.

The webinars will be recorded and archived. Trustee Training Week is supported by the Wisconsin Department of Public Instruction (DPI), Public Library Development Team, with funding support from the Institute of Museum and Library Services.

Directors Report:

A motion to approve the Director's Report was made by Amy Fiege, seconded by Penny Peterson, put to board to vote, the motion passed unanimously, and carried.

Financial Report:

A motion to approve the presented paid bills was made by Jerry Klasen, seconded by Amy Fiege, put to board to vote, the motion passed unanimously, and carried.

Election of Library Board Officers:

A motion to reappoint current Board Officers was made by Jerry Klasen, seconded by Amy Fiege, put to board to vote, the motion passed unanimously, and carried.

President: Anne Kressly

Vice President: Jerry Klasen

Secretary: Susan Oney

Treasurer: Amy Fiege

Treasurers Report: \$4348.61

Issues and assignments for August 19, 2021 Board meeting:

Budget

Summer Reading Program Update

Adjourn: A motion to adjourn the meeting at 7:00 pm was made by Jerry Klasen, seconded by Amy Fiege, put to board to vote, the motion passed unanimously, and carried.

Next Meeting: Thursday, August 19, 2021, 6:30 p.m.

Respectfully Submitted,
Susan Oney

