

Prescott Public Library Board of Trustees Meeting Minutes July 16, 2020

Online Meeting via Google Meet, Present: Carissa Langer, Jerry Klasen, Susan Oney, Anne Kressly, Amy Fiege, Penny Peterson, Dave Finley

Joined at 6:58pm Thomas Oss

Call to Order: Anne Kressly called the meeting to order at 6:30pm with a roll call of Board members confirming that a quorum was present. This meeting is in compliance with the open meeting law.

Agenda: A motion to accept the agenda for July 16, 2020 was made by Jerry Klasen, seconded by David Finley, and carried.

Approval of Minutes:

A motion to approve the June 18, 2020 Library Board minutes was made by Jerry Klasen, seconded by Penny Peterson, and carried.

Prescott Public Library Director's Report July 16, 2020

LIBRARY STATISTICS

2020	April	May	June
Total Circulation (Checkouts & Renewals)	228	616	1,148
Checkins	10	643	1,928
OverDrive & Freading Checkouts	975	935	977
Pharos Internet Management	0	0	0
Door Count	*53	*218	*295
Wireless Sessions	202	256	330
Website Visits	2,035	1,718	4,150
New Patrons	0	4	2
New Items	89	85	185

*Reflects # of curbside pickups in June (library materials, faxes and copies, SRP prizes)

PROGRAM UPDATE

Summer Reading Program

- Registrations (June 15 – 30): 66
- Challenge Completions: 2
- Badges Earned: 210
- Books Read (Children): 945
- Minutes Read (Teens/Adults): 16,803

Page Turner Adventures Programs (Online)

Week 1 (June 15 – 19): Imagine your fairytale story

Week 2 (June 22 – 26): Imagine your space story

Week 3 (June 29 – July 3): Imagine your science story

Other Online Programs

- Science Tellers: Dragons: Return of the Ice Sorceress (all summer)
- Yoga: survey results have indicated an interest in starting online yoga classes. We are currently working on the how and when.

Upcoming: Prescott Youth Scavenger Hunt, Colossal Fossils (online), Virtual Badger Talk: "Media & Social Justice.

LIBRARY UPDATES

Curbside Pickup, Returns and Shared Materials: Curbside continues to be successful and helpful to our patrons. As of 7/6, we have opened our outside return slot from two days to Monday through Friday (opens Monday at 10 am and closes Friday at 5 pm). Also, starting 7/6, we resumed our normal delivery schedule of four days per week.

2020 Library Survey: As of 7/8, we have received 130 responses. In addition to curbside slips, social media, website, etc., we have sent out the responses via our new email list/newsletter updates.

SRP: As of 7/7, we have had 66 registrations.

Phones/Fax: Our phone system has been switched over from Centurylink to Verizon. The monthly cost for our phone line was around \$55 per month before we were doing curbside. With our curbside service and additional phones calls, our phone bill increased to approximately \$90 per month. Two lines with Verizon costs \$50 per month for unlimited calls, call waiting and an app that can be used if working from home, texting, and mobility. We kept our fax line through Centurylink, which was based on our previous experiences with an Internet based line through Verizon.

County Guidance for Library Reopening: Pierce County Public Health has created a guidance document/tool for all the libraries in our county. Currently, Pierce County has been moved to the High-risk level (per PCPH dashboard).

Exploration Backpacks: We received two backpacks from Pierce County Public Health as part of the Healthier Together group, which was funded by Allina Health. They have been collaborating with

libraries to make these backpacks available for checkout. They contain a variety of tools and resources', including Nugget Lake Park passes, for patrons to utilize.

Playaway Launchpads: Have arrived and we are working on getting them cataloged and processed for circulation. We are also putting together promotional posts, signs, curbside slips, etc.

Directors Report:

A motion to approve the Director's Report was made by Amy Fiege, seconded by Penny Peterson, put to board to vote, the motion passed unanimously, and carried.

Financial Report:

A motion to approve the presented paid bills for June was made by Amy Fiege, seconded by Penny Peterson, put to board to vote, the motion passed unanimously, and carried.

Library Reopening Plan:

Pierce Co Library's recommend not to reopen due to Covid activity on high alert. Pierce County is a level red at present. Motion to remain closed due and maintain curbside services was made by Jerry Klasen, seconded by Penny Peterson, put to board to vote, the motion passed unanimously, and carried.

Library Budget Update: Library director gave an update on year to date budget spending.

Update and possible action on library rearrangement plan:

Library walls were last painted in the 1990's, A motion for the library director to get quotes for painting the library made by Anne Kressly, seconded by Jerry Klasen, put to board to vote, the motion passed unanimously, and carried.

Treasurers Report: \$2572.61

Issues and assignments for July 16, 2020 Board meeting:

- Library Covid19 Update

Adjourn: A motion to adjourn the meeting at 7:27pm was made by Jerry Klasen, seconded by Dave Finley, put to board to vote, the motion passed unanimously, and carried.

Next Meeting: Thursday, August 20, 2020 6:30 p.m.

Respectfully Submitted,

Susan Oney

