

Prescott Public Library Board of Trustees Meeting Minutes June 18, 2020

Online Meeting via Google Meet, Present: Carissa Langer, Jerry Klasen, Susan Oney, Anne Kressly, Amy Fiege,

Joined at 6:36pm Penny Peterson

Joined at 7:04pm Thomas Oss

Joined at 7:09pm -7:15pm Dave Finley

Call to Order: Anne Kressly called the meeting to order at 6:33pm with a roll call of Board members confirming that a quorum was present. This meeting is in compliance with the open meeting law.

Agenda: A motion to accept the agenda for June 18, 2020 was made by Jerry Klasen, seconded by Amy Fiege, and carried.

Approval of Minutes:

A motion to approve the May 21, 2020 Library Board minutes was made by Jerry Klasen, seconded by Amy Fiege, and carried.

Director's Report June 18, 2020

Library Statistics

	Apr-20	May-20
Total Circulation (Checkouts & Renewals)	228	616
Checkins	10	643
OverDrive & Freanding Checkouts	975	935
Pharos Internet Management	0	0
Door Count	*53	*218
Wireless Sessions	202	256
Website Visits	2,035	1,718
New Patrons	0	4
New Items	89	85

*Reflects # of curbside pickups in May

Library Updates

Curbside Pickup, Returns and Shared Materials: Curbside pickup continues to be

going well. We have also started accepting returns twice a week (Mondays & Thursdays) and have received loads of books so far. This was anticipated in the start, but we expect it to slow down. We may begin slowly adding more days to the return schedule. It has Libraries are adding another day to delivery. Therefore, we will now be getting delivery twice per week and have been given the go ahead to begin working on backordered paging slips.

Reopening Survey: Help us get a better idea and prioritize what our patrons need first as we plan for reopening.

2020 Library Survey: As of 6/15, we have received 115 responses. Our intention is to keep this survey posted at least through the summer.

SRP: The library's Online Summer Reading Program (SRP), Imagine Your Story, started June 15. Participants can register and log their reading online using Beanstack or there is an offline option for those who prefer a paper version or don't have computer/internet access.

Technology Donation: All equipment and devices have been ordered

Directors Report:

A motion to approve the Director's Report was made by Jerry Klasen, seconded by Amy Fiege, Put to board to vote, the motion passed unanimously, and carried.

Financial Report:

A motion to approve the presented paid bills for May was made by Jerry Klasen, seconded by Amy Fiege, put to board to vote, the motion passed unanimously, and carried.

Summer Reading Program:

Leanne Goeppner presented update and overview of the 2020 summer reading program

Library Reopening Plan: Currently operating at Level 2 of reopening plan

A motion to approve the additions and changes to plan as presented by Library Director was made by Amy Fiege, seconded by Tom Oss, put to board to vote, the motion passed unanimously, and carried.

Playaway/Equipment Policy:

A motion to approve Playaway Equipment policy was made by Amy Fiege, seconded by Penny Peterson, put to board to vote, the motion passed unanimously, and carried.

Treasurers Report: \$2572.61

Issues and assignments for July 16, 2020 Board meeting:

- Library Covid19 Update

Adjourn: A motion to adjourn the meeting at 7:30pm was made by Jerry Klasen, seconded by Amy Fiege, put to board to vote, the motion passed unanimously, and carried.

Next Meeting: Thursday, July 16, 2020 6:30 p.m.

Respectfully Submitted,

Susan Oney

