

Prescott Public Library Board of Trustees Monthly Meeting Minutes August 15, 2019

Present: Carissa Langer, Anne Kressly, Amy Fiege, Jerry Klasen, Susan Oney, Charity Lubich

6:54pm Charity Lubich arrived

Absent: Dave Finley, Galen Seipel

Call to Order: Anne Kressly called the meeting to order at 6:30pm. with a roll call of Board members confirming that a quorum was present. This meeting is in compliance with the open meeting law.

Agenda: A motion to accept the agenda for August 15, 2019 was made by Jerry Klasen, seconded by Amy Fiege, and carried.

Approval of Minutes:

A motion to approve the July 18, 2019 Library Board minutes was made by Jerry Klasen, seconded by Amy Fiege, and carried.

Director's Report August 15, 2019

2019 Revenue							
	Fines/Fees	Copies/Faxes	Donations	ACT 150	ACT 420	Total	Notes
January	\$291.50	\$134.85	\$13.25		\$224.02	\$663.62	ACT 420-Dunn County
February	\$258.64	\$112.35	\$33.00	\$68,675		\$69,078.99	ACT 150-Pierce County
March	\$335.17	\$341.60	\$50.06		\$216.48	\$943.31	ACT 420-St. Croix County; The coin-operate
April	\$229.56	\$166.00	\$22.34			\$417.90	
May	\$366.30	\$126.40	\$50.00			\$542.70	
June	\$405.19	\$285.15	\$58.00			\$748.34	
July	\$405.15	\$204.85	\$73.15			\$683.15	
August						\$0.00	
September						\$0.00	
October						\$0.00	
November						\$0.00	
December						\$0.00	
					Total	\$73,078.01	

Library Statistics

July	2017	2018	2019
Total Circulation (Checkouts & Renewals)	4,577	4,898	5,176
Checkins	3,816	3,776	4,130
OverDrive & Freading Checkouts	465	674	812
Pharos Internet Management	291	228	217
Door Count	3,574	3,507	3,447
Wireless Sessions	894	1,031	770
Website Visits	637	1,240	1,372
New Patrons	16	25	17
New Items	135	153	189

Program Statistics

Continuing Programs: July 2019								
	Storytime*	Yoga	Movie	Coloring Craze	Lego Club	TAB	Tail Waggin' Tutors	Totals
Age Levels	2	17	5	2	1	1	1	
Children	23	0	3	0	3	0	1	30
Teens	0	0	0	0	0	7	0	7
Adults	15	170	15	5	1	1	2	209
Totals	38	170	18	5	4	8	3	246

*July 19th Storytime is counted as Outreach

SRP Programs: July 2019					
Age Levels	Family Craft Night	Fun with STEM	Traveling Lantern	Pint Size Polkas	Totals
Children	12	17	60	7	96
Teens	0	4	4	0	8
Adults	9	9	15	8	41
Totals	21	30	79	15	145

*Each SRP event occurred one time

Outreach: July 2019						
Activity	Location	Date(s)	Attendance			Total
			Adults	Teens	Children	
Books & Benches Storytime	Freedom Park	19-Jul	18	3	22	43
Totals			18	3	22	43

1000 Books Before Kindergarten

Registrations as of July 31st: 185

Completed program as of July 31st: 30

*1 new registration and 0 new completions from last month

Summer Reading Program

Registrations as of July 31st: 270

Total Numbers (Programming & Outreach): 434

Upcoming: Fun with STEM, Short story contest (ages 12-18)

Continuing Programs: Movie Mondays, Yoga, Adult Coloring, Storytime, LEGO Club, Tail Wagging Tutors, and Teen Advisory Board (TAB)

Library Updates

Family Resource Center: Will be doing their Play and Learn classes here one time per week starting 9/12/2019 through 11/14/2019 (fall session). They will also have winter and spring sessions as well.

Wisconsin Trustee Training Week: August 12-16, 2019. Sessions will be recorded and archived on the trustee training website.

New Online Catalog: The MORE member libraries have voted to purchase and introduce Bibliocore, a new online catalog. It's estimated to go live early next year (2020).

Wi-Fi Hotspots: We have received the devices and estimate we can put them into circulation at the beginning of September.

Kiwanis: Carissa and Leanne spoke at Kiwanis July 25, 2019. We spoke about the free library resources and programs available to the community.

Directors Report:

A motion to approve the Director's Report was made by Jerry Klasen, seconded by Amy Fiege, and carried.

Financial Report:

A motion to approve the presented paid bills for July 2019 was made by Amy Fiege, seconded by Jerry Klasen, and carried.

Old Business

1. Discussion and action on Friends group – Table until November

New Business

1. Preliminary Budget discussion
 - *Discussion on implementing fine free policy that other libraries have adapted
 - *Overview of preliminary budget presented

Treasurers Report: \$5472.61

Issues and assignments for Septembers 19, 2019 Board meeting:

- Budget
- Board of Trustee Applications

Adjourn: A motion to adjourn the meeting at 7:47pm was made by Amy Fiege, seconded by Anne Kressly.

Next Meeting: Thursday, September 19, 2019 6:30 p.m.

Respectfully Submitted,

Susan Oney

