

Prescott Public Library Board of Trustees Monthly Meeting Minutes June 20, 2019

Present: Charity Lubich, Carissa Langer, Anne Kressly, Amy Fiege, Jerry Klasen, Dave Finley, Susan Oney

7:04pm Galen Seipel arrived

Call to Order: President Lubich called the meeting to order 6:31pm. with a roll call of Board members confirming that a quorum was present. This meeting is in compliance with the open meeting law.

Agenda: A motion to accept the agenda for June 20, 2019 was made by Jerry Klasen, seconded by Anne Kressly, and carried.

Approval of Minutes:

A motion to approve the May 16, 2019 Library Board minutes was made by Jerry Klasen, seconded by Anne Kressly, and carried.

Director's Report June 20, 2019

2019 Revenue							
	Fines/Fees	Copies/Faxes	Donations	ACT 150	ACT 420	Total	Notes
January	\$291.50	\$134.85	\$13.25		\$224.02	\$663.62	ACT 420-Dunn County
February	\$258.64	\$112.35	\$33.00	\$68,675		\$69,078.99	ACT 150-Pierce County
March	\$335.17	\$341.60	\$50.06		\$216.48	\$943.31	ACT 420-St. Croix County; The coin-operate
April	\$229.56	\$166.00	\$22.34			\$417.90	
May	\$366.30	\$126.40	\$50.00			\$542.70	
June						\$0.00	
July						\$0.00	
August						\$0.00	
September						\$0.00	
October						\$0.00	
November						\$0.00	
December						\$0.00	

Library Statistics

May	2017	2018	2019
Total Circulation (Checkouts & Renewals)	3,760	3,874	4,067
Checkins	2,948	2,894	3,247
OverDrive & Freeding Checkouts	503	537	719
Pharos Internet Management	292	237	241
Door Count	3,376	3,096	3,108
Wireless Sessions	1,032	1,270	1,054
Website Visits	894	1,103	1,261
New Patrons	18	19	21
New Items	200	194	167

Program Statistics

Programs: May 2019								
	Storytime	Yoga	Movies	Coloring	Lego Club	TAB	Tail Waggin' Tutors	Totals
# of times event occurred	8	13	2	2	1	1	2	29
Age Levels								
Children	47						5	52
Teens						4		4
Adults	38	139	4	4	0	1	5	191
Totals	85	139	4	4	0	5	10	247

Outreach: Summer Reading Program Kick-Off

Activity	Location	Date	Attendance	Totals
Spaceport Sheboygan	Malone Intermediate	5/23	250 children 15 adults	265
Spaceport Sheboygan	St. Joseph Catholic School	5/24	80 children 8 adults	88
Spaceport Sheboygan	Malone Elementary	5/24	245 children 15 adults	260

Outreach total: 613

Drop-in Programs

Bookworm Counting: 10 participants

1000 Books Before Kindergarten

Registrations as of April 2019: 182

Completed program as of April 2019: 30

*2 new registrations and 0 new completions from last month

Total Numbers (Programming, Outreach, & Drop-ins): 869

*Volunteer Opportunity for Teens:

Bag filling for SRP: 7 teens

High School Service Day-Teens came to clean out community planters: 25 students

Upcoming: Teen Trivia Night, the LEGO Guy: Curtis Mork, Family Craft Night, and Fun with STEM

Continuing Programs: Movie Mondays, Yoga, Adult Coloring, Storytime, LEGO Club, Tail Wagging Tutors, and Teen Advisory Board (TAB)

Directors Report:

A motion to approve the Director's Report was made by Jerry Klasen, seconded by Dave Finley, and carried.

Financial Report:

A motion to approve the presented paid bills for May 2019 was made by Anne Kressly, seconded by Amy Fiege, and carried.

New Business:

1. Summer Reading Program update given by Leanne Goeppner
239 participants signed up so far for the summer reading program
2. Friends group presentation given by John Thompson from IFLS
Friends Group possible roles and duties
 - *Program support
 - *Book Sales
 - *Assistance planning programming, guest speakers
 - *Funding raising
 - *Assist library staff
 - *Prepare electronic newsletter
 - *Adult version of the teen volunteer program
 - *Library Advocating
 - *Library Promotion

Treasurers Report: \$7042.61

Issues and assignments for July 18, 2019 Board meeting:

- Friends Group Update
- Hot Spots Discussion

Adjourn: A motion to adjourn the meeting at 7:54pm was made by Dave Finley, seconded by Anne Kressly.

Next Meeting: Thursday, July 18, 2019 6:30 p.m.

Respectfully Submitted,

Susan Oney

