

Prescott Public Library Board of Trustees Monthly Meeting Minutes May 17, 2018

Present: Charity Lubich, Dave Finley, Anne Kressly, Susan Oney, Carissa Langer

Absent: Kate Otto, Galen Seipel

Danielle Welch presented programming update before the meeting was called to order, on summer reading program, summer programming, fall programming, and teen advisory board

Call to Order: President Lubich called the meeting to order 7:14pm. with a roll call of Board members confirming that a quorum was present. This meeting is in compliance with the open meeting law.

Agenda: A motion to approve the agenda for May 17, 2018 was made by Dave Finley, seconded by Anne Kressly, and carried.

Approval of Minutes:

A motion to approve the April 19, 2018 Library Board minutes was made by Anne Kressly, seconded by Susan Oney, and carried.

Director's Report May 17, 2018

Revenue: April	
Fines & Fees	\$257.00
Copies & Fax	\$55.75
Book Sale & Donations	\$21.58
Total	\$334.33

Library Statistics

April	2016	2017	2018
Total Circulation (Checkouts & Renewals)	4,297	3,330	4,772
Checkins	3,583	2,924	3,661
OverDrive & Freeding Checkouts	423	460	519
Pharos Internet Management	381	332	254
Door Count	3,221	2,742	3,375
Wireless Sessions	338	928	1,152
Website Visits	1,601	1,108	1,384

Programming Statistics

April Event Attendance

Age Levels	Storytime (8)	Coloring Craze(2)	Tail Waggin Tutors (2)	Amish Presentation	Lego Club	Knot Just Knitting	Movie Night (6)	Yoga (9)	Backyard Birds	TAB	Totals
Adults	52	8	7	26	5	2	22	83	6	1	212
Teens		0	0	0	0	0	0	0	0	14	14
Children	65	0	8	3	10	0	8	0	0		94
Totals	117	8	15	29	15	2	30	83	6	15	320

	Peeps Diorama Contest*		Totals
Age Levels	Diorama Entries	People's Choice Ballots	
Adults	5	N/A	
Groups	4		
Teens	5	N/A	
Children	25	N/A	
Total	39	95	134

Outreach

Age Levels	Storytime at 4k Centers	
Adults	10	
Children	96	
Total	106	106

	Passive Displays-Where's Waldo	
Totals	45	45

On-going Programs

1000 Books Before Kindergarten Registrations as of April 30, 2018 = 160
26 children have completed the program as of March

31st.

Total number of people served by Programming and Outreach in April 2018 was 605.

Year	Programs	Totals
2015	13	340
2016	15	493
2017	9	204
2018	35	605

Library Updates

Local Holds Priority: Took effect May 9, 2018.

New Projector/Board: We have received all the equipment and Public Works will be coming in to install the board and projector this week. BG Innovations will then come in to finish the set up. The Cable Commission has requested a sign be put up recognizing the smart board and projector were donated by them.

ACT 120 & 420: The forms for all the ACT funding have been sent in. ACT 120 is reimbursement from Pierce County. ACT 420 is reimbursement from other counties that we serve.

Directors Report:

A motion to approve the Director's Report was made by Anne Kressly, seconded by Susan Oney, and carried.

Financial Report:

A motion to approve the presented paid bills for April 2018 was made by Anne Kressly, seconded by Susan Oney, and carried.

New Business:

Amy Fiege was approved by city council to fill vacant library board position. She will start in June.

Treasurer's Report:

\$7,170.15

Issues and assignments for June 21, 2018 Board meeting:

- * Update on summer reading program
- * Update library policy on record retention schedule

Adjourn: A motion to adjourn the meeting at 7:36pm was made by Anne Kressly, seconded by Susan Oney.

Next Meeting: Thursday, June 21, 2018 6:30 p.m.

Respectfully Submitted,

Susan Oney