



# library ELF

## 3 great reasons to sign up

Are you constantly trying to keep track of when your books are due? Or those of your kids? Are you anxious for an e-mail alert of when a new book you reserved becomes available? If so, Library ELF can help! Our library cardholders can now register with Library ELF, a free web-based service designed for busy library users.

# 1

Reduce fines with e-mail reminders.

Never forget to return your library materials again! Register for Library ELF and sign up to receive e-mail, RSS, or text messaging alerts when items are due, overdue, or ready for pick up. You choose when you want your reminders - on the due date, the day before, or up to seven days in advance! Reduce overdues and save money in fines.

# 2

Check multiple cards and multiple libraries.

Library ELF is great for busy families with lots of little bookworms. Consolidate all of your family member library cards (even those from different libraries) into one e-list and reduce the 'oops, I forgot' factor. Encourage family reading, know what your kids are interested in and reading about, and take the worry out of borrowing books.

# 3

Track books, DVDs, CDs, and videos.

Can't remember what you borrowed, when it's due, or if your spouse has items due, too? Library ELF can help! Check on all of your family's borrowed items (books, DVDs, CDs, and videos) via the Library ELF web site. See who's got what, when it's due, and what books are on hold. Organize and plan your library trip today!

### How do I get started?

Signing up with Library ELF is easy!

Visit [www.libraryelf.com](http://www.libraryelf.com) and follow the simple instructions on the back of this panel.

*Library ELF is a private service not affiliated with our library. Use of this service does not excuse participants from library fines, if materials are returned late. Cardholders use Library ELF at their own option and risk. Users of Library ELF submit personal information, including library card numbers and PINs, to an independent company not associated with our library. Please read Library ELF's privacy policy when you sign up for the service.*





# library ELF

## here's how to sign up

1. Visit [www.libraryelf.com](http://www.libraryelf.com).
2. Click **Sign up**.
3. Complete the sign up form and click **Create Elf Account**.
4. Click **MORE consortium** as your library from the WI listing.
5. Leave Library Card PIN blank. *MORE does not use PIN numbers.*
6. Click **Save**.
7. Add family member library cards to track, if you wish.
8. Click **Edit** in the Options field to choose how and when you would like to receive alerts.

Visit [www.libraryelf.com](http://www.libraryelf.com) anytime to change your settings, check the status of your library account, or to find answers to your questions.

### Your alert will look like this:

To: info@libraryelf.com  
Subject: ELF Courtesy Notice Renew due

Hi Jeff, I'm sorry to hear that...

Saturday, August 14, 2004 - info@libraryelf.com

August 2004      September 2004

Library / Patron / Title / Due Date

MVCL / Jeff / Read it like Beckham / Sun, Aug 15

Items Ready for Pickup (1)

Library	Patron	Title	Location	Expires
MVCL	Jeff	The simple secret to better painting: how to immerse each... improve your work with the golden rule of design.	Cambridge Branch Library	Thu, Aug 19

Not Due (9)

Library	Patron	Title	Due Date
MVCL	Jeff	Artist's handbook: supplies & general materials, techniques, color and composition, style, subject.	Aug 23
MVCL	Jeff	Learn to draw & paint /	Aug 23
MVCL	Jeff	Live & wash /	Aug 23
MVCL	Jeff	Shameless exploitation in pursuit of the common good /	Aug 23
MVCL	Jeff	Strengthen your paintings with dynamic composition /	Aug 23
MVCL	Jeff	Google books /	Aug 23
MVCL	Jeff	28 days: How the Wall Street Journal reporters discovered the lies that destroyed Enron in corporate America /	Aug 23
MVCL	Jeff	Media you love: how advertising works and why you should know /	Aug 23

If your library card expires, Library Elf automatically blocks your account and discontinues alerts until renewed. After renewing your library card at the library: Go to [www.libraryelf.com](http://www.libraryelf.com). Click **Sign In**. Log into your Library Elf account using your e-mail address and password. Click on **My Account**. Under Library Cards, click **Add** or **Edit**. Click on the **Edit** pencil. (Don't click the X or your card will be deleted.) From the drop-down list, click on **Valid**. Save the change by clicking on the disk icon. You're done and your account will resume working.